

Meeting Notes

Title:	AHSEF FINAL MEETING 2016
Location:	CONFERENCE CALL
Date:	December 4, 2016 at 11:15 AM - December 4, 2016 at 12:15 PM
Attendees:	Jacob L Sitati; Martin Mbaya; Okomboli Ong'ong'a; Tanvir Sharif
Agenda:	<ol style="list-style-type: none"> 1. Approval of scholarship recipient funding 2. Approval of sports scholarship 3. Any other business

Notes:

- 1) Master Card disbursements will be 5k this year and 5k next year to the top 3 students in each class; \$833, \$555, \$277. We got the list of students and shall itemize and publicize to all AHS social sites to keep visibility of the program out there and encourage support.
- 2) Each student will need to sign and confirm receipt which we shall send to Master Card;
- 3) Board members will coordinate with AHS administration and follow up in early Jan at the school that disbursement has taken place;
- 4) Draft a policy note regarding disbursement of funds re: Master Card funding-the funds need to go directly to the students if they have no balance in their accounts. We shall work with the Administration to ensure this;
- 5) Copy the Principal, Olang', Ndege, Okomboli and Martin on lack of cooperation from hockey and a reminder of the follow up that the Board members shall have. Also, for the following year consider supporting Rugby with oversight through Okomboli.
- 6) Joint event taking place with AGHS in March on the 25th to raise money for the endowment funds for both schools.
- 7) Consider an event in the US similar to the Kenyan event in 12-15months.
- 8) Consider groups to take advantage of our infrastructure setup to support various initiatives at AHS

With no other business to discuss, meeting adjourned at 12:15pm

Actions:

Description	Assignee	Due Date	Complete
1) Draft Policy note on MasterCard	Jacob	Jan 5, 2016	
2) Email Admin on hockey team lack of response	Jacob	Jan 5, 2016	
3) Update all AHS forums on updates	Jacob	Jan 5, 2016	